

Training and Evaluation Outline Report

Status: Approved

15 Sep 2015

Effective Date: 21 Sep 2020

Task Number: 10-BDE-4024

Task Title: Coordinate Bulk Petroleum Distribution

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the Fort Lee, Virginia foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary	Source Information
	ATP 4-43	Petroleum Supply Operations	Yes	Yes	
	JP 4-03	Joint Bulk Petroleum and Water Doctrine	Yes	No	

Conditions: The petroleum group has received an operations order (OPORD) from higher headquarters (HQ) to coordinate petroleum distribution for the theater. Class III sustainment controls and priorities are established by the supported command and class III bulk requirements are generated by supported units. The unit is established in support of a higher HQ operational mission. The unit has primary access to main supply routes, external logistical support, and it is accessible to all supported and supporting customers/units. Continuous digital and analog communications have been established. All applicable regulations, internal and external tactical standard operating procedures (TSOP), technical manuals (TMs), field manuals (FMs), maps, overlays, directives, and status reports are on-hand as reference material. The unit has been provided guidance on rules of engagement for this mission. Threat capabilities include opposing forces which have the ability to gather information, interact with hostile force sympathizers, coordinate suicide bombings, set up improvised explosive devices, coordinate air support, and execute reinforced platoon/squad operations in a chemical, biological, radiological, and nuclear (CBRN) environment. Mission, enemy, terrain and weather, troops and support available-time available and civil considerations (METT-TC) identified constraints must be considered. The unit is not likely to be attacked with hostile enemy fire or chemical agents. This task will be performed under all environmental conditions. All authorized unit equipment is on hand and operational. Staff is available to conduct all day and night operations. Specified time constraints are identified in the operations order. The unit has adequate time to prepare. Unit leaders are present in the area of operations. This task should not be trained in MOPP 4.

Standards: The petroleum group coordinates petroleum distribution for the theater with the use of all available equipment and personnel within the specified time constraints in the mission OPORD and in accordance with commanders guidance, applicable internal and external TSOPs, and approved doctrine. All METT-TC constraints are met.

Live Fire: No

Objective Task Evaluation Criteria Matrix:

Plan and Prepare		Execute					Assess		
Operational Environment	Training Environment (L/V/C)	Leaders Present at Training/Required	Present at Training/Required	External Eval	Performance Measures	Critical Performance Measures	Leader Performance Measures	Evaluator's Observed Task Proficiency Rating	Commander's Assessment
BDE & Above									
Dynamic and Complex (All OE Variables and Hybrid Threat)	Night	At the discretion of the Commander.	>=85%	>=80%	Yes	All	80-90%	T	T
			75-84%						
Dynamic and Complex (All OE Variables and Single Threat)	Day		65-74%	75-79%	51-64%	<All	<=79%	P	P
			60-64%	60-74%					
Dynamic and Complex (<All OE Variables and Single Threat)			<=59%	<=59%				U	U

Remarks: Task steps and performance measures are arranged in a logical order and are not intended to be interpreted as a “required order” for performance. These task steps and/or performance measures of collective task may not always be applicable to every unit. Prior to evaluation, coordination should be made between the evaluator, the unit itself, and the evaluated units' higher headquarters (if required) to determine the task step(s) and/or performance measure(s) that may be omitted and/or must be performed. Training begins with the execution of pre-combat checks and inspections. Training ends when designated training objectives for the particular training events or exercises are performed to Army standard. Unit leadership should conduct an after action report (AAR) to determine future training requirements for the unit.

Notes: REPORTING ERRORS AND RECOMMENDING IMPROVEMENTS: You can help improve this collective task. If you find any errors, or if you would like to recommend any improvements to the procedures in this collective task, please let us know. The preferred method is to submit a DA Form 2028 (Recommended Changes to Publications and Blank Forms) with your recommended changes via email to usarmy.lee.tradoc.mbx.cascom-g3-collective@mail.mil. Your recommended changes will be reviewed, validated to ensure approved Army or joint doctrine supports your recommendation(s), implemented as applicable, and a reply will be furnished to you.

Safety Risk: Low

Task Statements

Cue: The petroleum group has received an operations order (OPORD) from higher headquarters (HQ) to coordinate petroleum distribution for the theater.

DANGER

Soldiers must constantly be alert for and avoid situations that may result in injury or death. At the training site, leaders must establish training safety overview procedures.

WARNING

Soldiers must be alert to human error and know the capabilities and limitations of the equipment and vehicles they use. Following the proper safety procedures preserves troop strength by preventing personnel losses through accidents.

CAUTION

Leaders must verify the structural soundness of all training and evaluation plans from a safety viewpoint. Leaders must conduct training at levels consistent with the abilities of the soldiers being trained. They must instill an awareness of individual safety in all subordinate leaders and soldiers. Safety procedures should emphasize the adherence to standards, consideration of environmental factors (for example wet bulb), risk assessment, and factors contributing to and aiding in the prevention of accidents. Responsible individuals must know how to balance the risks against the training requirements and monitor conditions for safety and health hazards (to eliminate or control them). Leaders must ensure the welfare of their soldiers in all situations. Leaders must establish a buddy system for safety. Soldiers should maintain a safety watch on each other, with emphasis on individual safety training and first aid responsibilities. All unsafe conditions and unsafe acts must be recognized.

Performance Steps and Measures

NOTE: Assess task proficiency using the task evaluation criteria matrix.

NOTE: Asterisks (*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE

GO	NO-GO	N/A

+ 1. Commander, Support Operations, and Petroleum Plans Officer supervise staff elements coordinate petroleum distribution requirements.

- a. Identify all sustainment controls, requirements, and priorities.
- b. Maintain current location(s) of Class III distribution points in the theater.
- c. Monitor daily consumption reports from the supported command to forecast future requirements.
- d. Develop bulk fuel forecast as required as missions change.
- e. Maintain records of current distribution capabilities of the supported command.
- f. Monitor supported command's basic load status in coordination with the higher headquarters.
- g. Coordinate resolution of actual and anticipated Class III shortfalls with the higher headquarters.
- h. Direct, redirect, cross-level or mass Class III distribution at critical points based on guidance from the supported command or higher headquarters.
- i. Maintain in transit visibility Class III distribution resources from point of origin to point of destination.
- j. Manage the petroleum quality surveillance program.

2. Support Operations and the Petroleum, Plans, Requirements, and Distribution Branch direct inland petroleum distribution systems and operational project requirements.

- a. Prepare plans and orders in coordination with other staff sections/branches required to coordinate petroleum distribution requirements.
- b. Formulate plans and programs for receipt, storage, and distribution of bulk petroleum products.
- c. Plan and conduct operations in an environmentally safe manner within the scope of the tactical situation.
- d. Coordinate petroleum distribution plans with appropriate command and supporting petroleum organizations.
- e. Provide commander with necessary data to advise other staff elements of your plans, projections, and priorities.
- f. Coordinate with the joint petroleum office and defense fuel region personnel for delivery of bulk petroleum into the theater.
- g. Coordinate with the Class III (B) accountable office at the theater Distribution Management Center for support as required.

3. Petroleum, Plans, Requirements, and Distribution Branch coordinates inland petroleum distribution systems and operational project requirements.

- a. Determine subordinate units resupply requirements.
- b. Coordinate the loading of bulk petroleum and direct the distribution to subordinate units in organic bulk petroleum transportation assets.
- c. Coordinate Class III distribution schedules with the supported command.
- d. Coordinate Class III throughput with the Group's Transportation Branch.
- e. Coordinate joint service or host nation petroleum distribution requirements with the Petroleum Liaison Section.
- f. Coordinate fuel diversions or "redirects" to meet unexpected surge requirements with the supported command and subordinate units.
- g. Coordinate requirements for construction, rehabilitation, and maintenance of petroleum facilities with the Engineer Command.
- h. Coordinate relocation of petroleum supply points to forward locations with the supported command as required.
- i. Coordinate bulk fuel airdrop or slingload resupply with the supported command's higher headquarters as required.

4. Petroleum, Plans, Requirements, and Distribution Branch monitor inland petroleum distribution systems and operational project requirements.

- a. Monitor Class III requisitions and issues from distribution points to receiving organizations to ensure compliance with command priorities and TSOP.
- b. Monitor Class III distribution point(s) daily stock status reports to track current bulk III levels.
- c. Receive stock status reports from subordinate units.
- d. Provide Class III information status updates to the commander and supported command higher headquarters.
- e. Forward revisions to customer support lists to reflect changing operational requirements and priorities to supported command's higher headquarters.
- f. Recommend adjustments to bulk fuel forecasts to reflect increased fuel requirements to the Support Operations Office and the Transportation Branch.
- g. Maintain availability data and provide information on the stock position.
- h. Perform administrative functions and maintain operational records.

Task Performance Summary Block										
Training Unit			ITERATION							
_____			1		2		3		4	
Date of Training per Iteration:										
Day or Night Training:			Day / Night		Day / Night		Day / Night		Day / Night	
			#	%	#	%	#	%	#	%
Total Leaders Authorized		% Leaders Present								
Total Soldiers Authorized		% Soldiers Present								
Total Number of Performance Measures		% Performance Measures 'GO'								
Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Live Fire, Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Total Number of Leader Performance Measures		% Leader Performance Measures 'GO'								
MOPP LEVEL										
Evaluated Rating per Iteration T, T-, P, P-, U										

Mission(s) supported: None

MOPP 4: Never

MOPP 4 Statement: This task is not intended to be performed in MOPP 4. However, if necessary during an unexpected interim chemical, biological, radiological, and nuclear (CBRN) situation, ensure personal protective measures have been taken before proceeding with any measure to protect or decontaminate equipment. Failure to observe this precaution may result in serious illness, injury, or death to personnel by CBRN agents. Perform immediate operational or thorough decontamination procedures in accordance with applicable equipment TM's, CBRN doctrine, and unit TSOP as the mission, resources, and tactical situation permits. The CBRN Specialist should test unit equipment for levels of contamination after the all clear signal has been given and prior to resuming mission operations.

NVG: Never

NVG Statement: Night vision goggles are not required to conduct this task. However, they may be required when conducting sustainment unit operations, during moment, or Soldier duties as assigned.

Prerequisite Collective Task(s): None

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	10-GRP-0212	Conduct Expeditionary and Sustainment Petroleum Group Operations	10 - Quartermaster (Collective)	Approved

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
1.	101-23A-6001	Implement Bulk Petroleum Quality Surveillance Programs (Brigade and Below)	101 - Quartermaster (Individual)	Approved
2.	101-92F-9005	Manage Petroleum Operations	101 - Quartermaster (Individual)	Approved
2.	101-92F-9004	Direct Petroleum Operations	101 - Quartermaster (Individual)	Approved
2.	101-92F-9003	Plan Petroleum Operations	101 - Quartermaster (Individual)	Approved

Supporting Drill(s): None

Supported AUTL/UJTL Task(s):

Task ID	Title
ART 4.1.3.3.1	Provide Bulk Fuel

TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

Equipment (LIN)

LIN	Nomenclature	Qty
No equipment specified		

Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with current Risk Management Doctrine. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW current CBRN doctrine. Leaders must verify the structural soundness of all training and evaluation plans from a safety viewpoint.