COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
OFFICE OF OIL AND GAS MANAGEMENT

CERTIFICATE OF WELL PLUGGING INSTRUCTIONS

GENERAL INFORMATION

The following instructions are designed to assist the applicant in properly completing the *Certificate of Well Plugging*, form 8000-FM-OOGM0006. Please type or print clearly when completing the form. If the information requested involves more than the space allows, copy the form and append additional required information. In accordance with 25 Pa. Code sections 78.124 and 78a.124, a properly completed form must be submitted to Pennsylvania Department of Environmental Protection (DEP) within 30 days after the well has been plugged. Submittal of the *Certificate of Well Plugging* is not required for a partial plug back. An amended *Well Record*, form 8000-FM-OOGM0004a must instead be submitted when partial plug backs are completed.

INSTRUCTIONS

Well Information

Complete the top section with all required location and well identification information. If the operator of the well that is being plugged is not known, enter “unknown” in the box for the well operator. Please note that locational information must meet DEP’s minimum accuracy requirement of plus or minus 10 meters (33 ft.) and that all coordinate information should be reported using North American Datum of 1983 (NAD83).

The DEP identification number or Oil and Gas Operator (OGO) number is the applicant’s unique eFACTS identification number provided by DEP. The well farm name and well number are designations to identify the well typically assigned at the time the well was drilled.

Some of the fields in this section of the form are optional. The project number is assigned by DEP to any group of wells associated by production field or farm. If plugging was executed as part of an Abandoned and Orphan Well Plugging Program contract, enter the contract number in the project number space and leave the serial number blank. The serial number is the applicant’s designation to identify the well.

Filling Material and Plugs

Indicate the type of material placed in the wellbore and the corresponding depth interval. Indicate the size in inches and amount in feet of the casing and/or tubing that was pulled or left in the well along with perforation depths for any perforated casing strings. Enter the depth of workable coal seams in feet, if applicable. Additional sheets may be added, if necessary.

The total depth (TD) and total measured depth (TMD) are assumed to be the same for a vertical well and are based on the well record or other available depth information about the well.

Check the box for marker and/or vent, as applicable. Describe the type or material that was used in sufficient detail for DEP to confirm the location of the plugged well. If the marker was buried, provide the burial depth in feet. If a vent has been installed in an area that is different from the surface location of the well, provide the vent’s location using course and distance or coordinates.

Check the appropriate plugging-type box, if applicable:

- Plug and skid is an operation conducted pursuant to 58 Pa. C.S. section 3211(f)(5) in which the well operator encounters or becomes aware of conditions that render drilling of the bore hole or a portion thereof impossible or more hazardous than usual. If any drilling has occurred, the well operator must notify the oil and gas inspector and then shall immediately plug all or part of the bore hole. The statutes pursuant to 58 Pa. C.S. sections 3211(f)(6) and (7) also apply.
- For the skid operation, the new bore hole must be drilled within 50 feet of the originally permitted location and a new spud date must be entered via GreenPort. The operation must be classified as a skid event in GreenPort in order to properly configure DEP’s data management system. Please note that plug and skid does not apply within the boundaries of an operating coal mine where location constraints limit such an activity.
- The well was plugged due to an inability to correct defective casing and/or cement or well plugging was completed as part of a corrective action plan identified pursuant to section 78.86 or section 78a.86.
- The well was plugged under a DEP approved alternate method pursuant to section 78.75 or section 78a.75. Please provide the name of the DEP approver and the date approved in the space provided.
- The well was plugged to DEP approved attainable bottom. Indicate the attainable bottom depth in feet and who approved this depth.
- The well was plugged under an Abandoned and Orphan Well Plugging Program contract.

Signature of Participants

This section requires the printed name and signature of the well operator and two experienced qualified participants who were involved in the plugging work.

If the well operator is an individual, either doing business in his own name or under a fictitious name (registered or not), he must sign his own name. If the well operator is a partnership, the plugging certificate must be signed by both partners or an authorized general partner. If the well operator is a corporation, the plugging certificate must be signed by an authorized corporate officer. A well operator may empower another person, by specific power of attorney, to sign the plugging certificate on behalf of the operator. If the well operator is also a qualified participant, both the well operator and qualified participant boxes should be signed by the same individual.

Upon completion of plugging, mail one copy of the *Certificate of Well Plugging* form to each coal operator, owner, or lessee, if applicable, and one copy to the appropriate DEP district oil and gas office.

If there are any questions about this form, please contact the appropriate DEP district oil and gas office.

Pennsylvania Department of Environmental Protection
Oil and Gas Management Program
Northwest District Office — Telephone No. 814.332.6860
230 Chestnut Street — Fax No. 814.332.6121
Meadville, PA 16335-3481

Pennsylvania Department of Environmental Protection
Oil and Gas Management Program
Southwest District Office — Telephone No. 412.442.4024
400 Waterfront Drive — Fax No. 412.442.4328
Pittsburgh, PA 15222-4745

Pennsylvania Department of Environmental Protection
Oil and Gas Management Program
Northeast District Office — Telephone No. 570.321.6550
208 West Third Street — Fax No. 580.327.3420
Williamsport, PA 17701-6448

If you have problems using the forms on your personal computer or printing them, please contact:

Pennsylvania Department of Environmental Protection
Bureau of Oil and Gas Planning and Program Management
P.O. Box 8765 — Telephone No. 717.772.2199
Harrisburg, PA 17105-8765 — Fax No. 717.772.2291

DEP USE ONLY

If DEP selects "Denied" on the *Certificate of Well Plugging*, the operator is responsible for rectifying the deficiency in coordination with DEP.