COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
OFFICE OF OIL AND GAS MANAGEMENT

MONTHLY TANK MAINTENANCE INSPECTION CHECKLIST INSTRUCTIONS
(Unconventional Operations Only)

The following instructions are designed to assist the applicant in properly completing the *Monthly Tank Maintenance Inspection Checklist,* form 8000-FM-OOGM0137U. Pursuant to 25 Pa. Code Section 78a.57(i), unconventional well owners are required to report tank deficiencies monthly. Operators should complete this checklist each month by checking “S” or “U” and “Y” or “N” as appropriate for each item. If any of the sections are not applicable, please mark “NA.”

Unsatisfactory (U) conditions are those conditions that may cause potential leaks, spills, or environmental degradation if allowed to remain uncorrected. For example, areas on tank exteriors that are unprotected or containment structures and foundations that are crumbling, rusting, and remain in general disrepair should be noted.

No (N) should be circled if conditions for those items indicated are not met, for example, vents blocked by an obstruction or unsecured drain valve. Specific reference for each tank or area that is unsatisfactory or does not meet the conditions indicated should be made in the Reference column. Comments should then be made for each reference in the Comments section on the back of the sheet. An example would be circling “N” for the item “Vents clear of restrictions,” writing “Tank #5” in the Reference column and then writing “vent obstructed by bird nest” in the Comment section of the form. In this example the date of repair or removal of a bird nest, should be noted in the Comments section of the form.

Individuals completing the inspection should include their name, well pad ID number, and date the inspection was completed. Completed checklists should be maintained for one year and made available to the Department of Environmental Protection (DEP) upon request. Deficiencies identified during the inspection must be reported to DEP within three days of the inspection and remedied as required by Section 78a.57(i).

This monthly checklist covers all aboveground storage tanks at the facility. The checklist must be completed by a person knowledgeable of the tank system's operation and maintenance. This person may be a company employee or a representative of a third party. The person does not have to be a DEP-certified inspector.