COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
OFFICE OF OIL AND GAS MANAGEMENT

NOTICE OF INTENTION BY WELL OPERATOR TO PLUG PROJECT WELLS INSTRUCTIONS

The following instructions are designed to assist the applicant in properly completing the *Notice of Intention by Well Operator to Plug Project Wells*, (NOI to Plug Project Wells), form 8000-FM-OOGM0005a. Please type or print clearly when completing the form. Pursuant to section 3220(c) of 58 Pa. C.S. sections 3201-3274 ("2012 Oil and Gas Act"), a well operator intending to plug project wells must notify the Department of Environmental Protection (DEP) by submitting this notice, well location plats, and other relevant information.

This form is not for use for plugging notices for wells in coal areas. For wells in a coal area, use the *Notice of Intention by Well Operator to Plug a Well*, form 8000-FM-OOGM0005.

The applicant should complete the top section about the well operator, well identification, and location as completely as possible. Provide the latitude and longitude in decimal degrees of the well location. This should be North American Datum of 1983 (NAD 83) and must meet the current DEP policy regarding locational accuracy.

Use additional copies of this form if you need more space to list all the wells in this project that you intend to plug. Your NOI to Plug Project Wells may be more than one page. Note pages accordingly in the space at the bottom of the list of wells. Note the number of wells listed on each page, the total number of wells covered by the notice, the page number, and total number of pages of this form that comprise this one notice. Do not mix wells from different projects on one NOI to Plug Project Wells.

Scheduled Date and Time of Plugging

Section 3220(c) of the 2012 Oil and Gas Act requires that this scheduled plugging time be no less than three days, nor more than 30 days after this notice is received by DEP. This is to allow DEP to arrange for a field inspector to be present during the plugging work. DEP may verbally waive this required waiting period.

Checklist and Additional Information

Submit copies of any well records and completion reports that you have. Please include well logs, maps, production data, or any other information that would more fully inform DEP's staff about these wells and any peculiarities of the locations. A well location plat is always required; DEP's *Well Location Plat*, form 8000-PM-OOGM0002 may be used. Please note that if the form is used, only information relevant to the surface location of the wells that will be plugged is necessary. Also, make sure that the well operator's name and address is current and matches the information provided on the *Notice to Plug a Well* form. If DEP's form is not used, the plat must minimally consist of an electronically rendered map, drawing, or print that is accurately drawn to scale. Submit copies of any well records and completion reports that you have. If you are requesting approval of an alternative method of plugging this well, submit that application on DEP *Proposed Alternate method or Material for Casing, Plugging, Venting or Equipping a Well* form 8000-PM-OOGM0024 along with this notice. Please include any extra pages, well logs, maps, production data, or other information that would more fully inform DEP's staff about this well and any peculiarities of the location.

Submit the *NOI to Plug Project Wells* form to the appropriate DEP oil and gas district office:

Pennsylvania Department of Environmental Protection
Oil and Gas Management Program
Northwest District Office

230 Chestnut Street	Telephone No.	814.332.6860
Meadville, PA 16335-3481	Fax No.	814.332.6120

Pennsylvania Department of Environmental Protection
Oil and Gas Management Program
Southwest District Office

400 Waterfront Drive	Telephone No.	412.442.4024
Pittsburgh, PA 15222-4745	Fax No.	412.442.4328

Pennsylvania Department of Environmental Protection
Oil and Gas Management Program
Eastern District Office

208 West Third Street	Telephone No.	570.327.3636
Williamsport, PA 17701-6448	Fax No.	570.327.3420