8000-FM-OOGM0099 4/2012
Instructions

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
OFFICE OF OIL AND GAS MANAGEMENT

GENERAL OPERATOR INFORMATION

Type of Organization / Code

Enter the Code for the type of organization (or individual) represented on this form.

Code	Type	Code	Type
ASSOR	Assoc / Organization	**LLP**	Limited Liability Partnership
AUTH	Authority	**MUNI**	Municipality
PACOR	Corporation / PA	**PARTG**	Partnership / General
NPACO	Corporation / Non-PA	**PARTL**	Partnership / Limited
CNTY	County	**SCHDI**	School District
FED	Federal Agency	**SOLEP**	Sole Proprietorship
INDIV	Individual(s)	**STATE**	State Agency
LLC	Limited Liability Company	**OTHER**	Other (Non-gov)
		OTHG	Other (Government)

Corporate, Company, Partnership or Registered Fictitious Name.

Applicants other than individuals must provide the name under which they conduct their activity or business, to which bonds, permits, and other approvals will be granted.

An individual should fill in an organization name only if the business is conducted under a registered name other than the owner's name, e.g., Jones Oil & Gas Production, instead of the names of the owners, Robert and Mary Jones.

For a partnership, be sure to list the business name of the partnership as it appears on legal partnership papers.

Individuals or a partnership, must also provide the appropriate information on the lines for individual's names.

An unincorporated entity operating under a fictitious business name, must provide a copy of the applicant's *Registration of Fictitious Name* when submitting this general information form. The copy of the *Registration* must contain the following:

1. Entity Number
2. Microfilm Number
3. Signature of the Secretary of State
4. Date

If the organization is a corporation (whether formed under the laws of Pennsylvania or another state), you must submit a copy of your *Certificate of Good Standing* (also known as a *Subsistence Certificate*) along with this general information form.

The registrations and certificate referenced above are documents issued by the PA Department of State. If your organization does not have such a certificate, please contact: PA Department of State; Corporation Bureau; Room 308, North Office Building; Harrisburg, PA 17120-0029; phone (717) 787-1057, fax (717) 783-2244.

Federal Tax ID#. If your organization has a federal Employer Identification Number (EIN), sometimes called the federal tax ID#, you must provide the information.

Individual / Partner Information. All individuals or members of a partnership applying for oil and gas permits must provide this information: last name, first name, middle initial, and name suffix (e.g., Jr., III, etc.).

Mailing Address. Provide the building, street, and / or PO box mailing address of the business organization or individual submitting the form. If you have a rural delivery address, please include the proper route name and box number.

City, State, Zip+4, Country. Please do not use abbreviations for the city name. DO use the two-character postal abbreviation for the state. Include the four-digit extension of your ZIP code. Fill in "Country" only if other than the USA.

Phone Numbers. Include the daytime phone and fax numbers for the organization or individual submitting the form.

E-Mail Address. Optional, provide it if you want to.

Person to Contact. Provide the name of the person we should contact regarding information in this form, or your organization's oil and gas activities in Pennsylvania, in general. If that person's office is at a location other than the address above, fill that information in under FIELD OFFICE (below) also.

PARENT OR SUBSIDIARY INFORMATION

Any changes to business structure must be provided to the Oil and Gas Program within 30 days of the change. If there is currently no parent or subsidiary entity to your business structure, check the applicable boxes. If there is a hierarchical organization structure, you must attach the Ownership and Control form 8000-FM-OOGM0118.

FIELD OFFICE

If your organization maintains an office other than the corporate address (above) where the people work who are responsible for your oil and gas activities in Pennsylvania, fill in the contact person's name and the address of your regional office or remote location.

OPERATOR'S AGENT

An operator who is not a resident of Pennsylvania, nor a Pennsylvania corporation or partnership, must designate a resident agent to be the applicant's attorney-in-fact. This agent must be a resident of the Commonwealth of Pennsylvania upon whom notices, orders and legal process may be served in the name of the operator.

If you are designating an agent for the first time or changing agents, please submit that information on a separate sheet of paper also. Use company letterhead stationery if possible.

If you terminate representation by an agent or change the address, you are required to notify DEP in writing within five days of the change.

CERTIFICATION (Signature)

If the well operator is an individual, either doing business in his own name or under a fictitious name (registered or not), he must sign his own name.

An unincorporated business entity using a fictitious (business) name must have the name registered with the Corporation Bureau of the Pennsylvania Department of State. An owner or an individual duly authorized by the owners of such a business may sign this form.

If the well operator is a partnership, the information form must be signed by all partners or an authorized general partner. Attach the authorizing resolution. Use additional attachments for signatures if needed.

If the well operator is a corporation, the form must be signed by a current corporate officer. Please print or type names and titles next to each signature.

Be advised that a signatory to this form attests to the truthfulness of the information in the form and all supporting documents, and would be subject to penalty for falsification of any information (18 Pa CS §4904).

If you have any questions about this form or need more information, contact one of these DEP regional oil and gas offices.

PA DEP
Oil and Gas Management Program
Northwest Regional Office — Phone 814-332-6860
230 Chestnut Street — Fax 814-332-6121
Meadville, PA 16335-3481

PA DEP
Oil and Gas Management Program
Southwest Regional Office — Phone 412-442-4015
400 Waterfront Drive — Fax 412-442-4328
Pittsburgh, PA 15222-4745

PA DEP
Oil and Gas Management Program
Northcentral Regional Office
208 West Third Street
Williamsport, PA 17701-6448 — Phone: 570-321-6550

Send your completed form to the regional DEP office that handles most of your oil and gas well permits.